

RENTAL AGREEMENT

for

GENEVA TOWNSHIP HALL

THE UNDERSIGNED, RENTER OF THE GENEVA TOWNSHIP HALL AGREES TO THE FOLLOWING RULES:

1. Any property damage or missing furniture, windows, kitchen equipment, etc., shall be paid for by the renter.
2. The renters are responsible for their guests.
3. The owners will not be responsible for loss of any articles or damage to personal property, etc., of the renters.
4. The building is to be left in a reasonably clean condition, kitchen must be left clean and orderly by the renter. Clean up all spills. Put chairs & tables back in proper spot. Sweep floors, clean entry way and bathrooms.
5. The hall must be paid for before using.
6. NO ALCOHOLIC BEVERAGES are to be in the hall or on Township property.
7. The Township reserves the right to cancel the rental of the hall if a special called meeting or election is scheduled on that date and to refund all deposit.
8. Take all garbage with you, no pick up at hall.
9. Shut all doors (hand lock ramp door) and windows when leaving. Return key as instructed.
10. Set thermostat at 50° F when leaving hall.

Thank you.

Signature of Renter _____

Amount Due _____ Date _____